

## ***Terms of Reference: Development Committee***

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### **Primary responsibility:**

The primary responsibility of the BISFed Development Committee is to provide, recommend and develop policies and strategies to further enhance coaching of the sport of Boccia.

### **Duties:**

The BISFed Development Committee is responsible for:

- a. Formulating and developing strategies for players' development from grass root to international competition
- b. Recommending a coach education system with clear accreditation policies, requirements and procedures
- c. Developing a coaching manual for all levels of coaches
- d. Providing guidance in the development of coaching education (including as appropriate, on-line courses, workshops and seminars); assigning appropriate instructors
- e. Recommending how to establish an on-line database for all instructors, accredited coaches and participants on BISFed courses, seminars and workshops

### **Time Commitment; reimbursement**

- f. The annual time commitment of Development Committee Members is expected to be in the range of 10 - 15 days per year (but 15 – 20 days for the Chairman)
- g. The role is voluntary, but BISFed pays reasonable economy class expenses for travel to important meetings when such expenses cannot be recovered directly from the organisers of the event
- h. The Committee should meet at least twice a year by telephone, with a physical meeting every second year ideally in conjunction with the Paralympic Games and World Championships

### **Personal Attributes of Members of the Committee**

- a. A good understanding of written and spoken English
- b. Willingness to give time, imagination and creativity to the BISFed initiatives
- c. Commitment to attend meetings and conduct the duties of the position
- d. The ability to think strategically